

St George's Application Form Booklet

PLEASE PRINT IN BLOCK CAPITALS ONLY. If you are applying for more than one child, please submit a separate booklet for each child. **Please be reminded that if any of the information you supply now, changes during the application process, it is your responsibility to ensure we have that updated information.**

Student Information			
Family Name		Legal First Name(s)	
Preferred First Name(s)		Town/Country of birth	
Date of Birth <small>(dd/mm/yyyy)</small>		Gender (m/f)	
Nationality(ies)		Passport issuing authority (country)	
Passport number		Passport expiration date	

I wish my son/daughter to be considered for entry to St George's International School, Luxembourg in:			
Month		Year	

Current School			
Current School Name		Current School Address	
Current Year/Class/Grade		May we contact your current school (Y/N)?	
Name of School Contact Person		School Contact Email Address	

Previous School History				
Age of Child	Country of Residence	Type of school or care <small>(nursery school, Montessori, international school, etc.)</small>	Main language spoken <small>at the school or place of care</small>	Any extra support <small>(occupational or speech therapy, counselling, etc.)</small>

FOR OFFICE USE ONLY

RECEIVED	APPROVED	APP FEE PAID	START DATE
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Students Interests and Skills

General/personal interests	
Personal/social strengths <small>(e.g. articulation, concentration, etc.)</small>	
Strengths in school <small>(e.g. academic, artistic, sport, etc.)</small>	

Additional Educational Needs (AEN)

Areas of concern	<p><i>Please describe any areas of concern, i.e. any developmental delays such as speech, hearing, sight, motor skills or any professional diagnosis such as dyslexia (please provide details). Please specify whether previous school(s) have conducted special testing or have indicated that the student may have additional educational needs.</i></p> <p>Please send copies of all relevant reports with this application.</p>
Medical matters and 'need to know' information	<p><i>Please describe any medical issues or any special or recent change to your family circumstances.</i></p>

Language Skills (Student)

Language(s) spoken:				
1. _____	<input type="checkbox"/> Some knowledge	<input type="checkbox"/> Good knowledge	<input type="checkbox"/> Fluent/Mother Tongue	
2. _____	<input type="checkbox"/> Some knowledge	<input type="checkbox"/> Good knowledge	<input type="checkbox"/> Fluent/Mother Tongue	
3. _____	<input type="checkbox"/> Some knowledge	<input type="checkbox"/> Good knowledge	<input type="checkbox"/> Fluent/Mother Tongue	
Language(s) written:				
1. _____	<input type="checkbox"/> Learning to read	<input type="checkbox"/> Can read	<input type="checkbox"/> Learning to write	<input type="checkbox"/> Can write
2. _____	<input type="checkbox"/> Learning to read	<input type="checkbox"/> Can read	<input type="checkbox"/> Learning to write	<input type="checkbox"/> Can write
3. _____	<input type="checkbox"/> Learning to read	<input type="checkbox"/> Can read	<input type="checkbox"/> Learning to write	<input type="checkbox"/> Can write

Family Information

Mother's Family Name		Mother's First Name(s)	
Mother's Nationality(ies)		Mother's Native Language	

Father's Family Name		Father's First Name(s)	
Father's Nationality(ies)		Father's Native Language	

Family Details (married, divorced, etc.)			
Adoption	Is your child adopted? Yes <input type="checkbox"/> No <input type="checkbox"/> At what age did they join your family?		

Home address <small>(current address if Luxembourg address not yet known)</small>			
Home telephone number(s)			
Home email(s)			

Language Skills (Parents)

	Mother	Father
Speaking English	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent
Reading English	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent
Writing English	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> None <input type="checkbox"/> Some <input type="checkbox"/> Good <input type="checkbox"/> Fluent

How did you hear about St George's?

<input type="checkbox"/> Family/friends <input type="checkbox"/> St George's website <input type="checkbox"/> Other website (please specify): _____	<input type="checkbox"/> Print publication (please specify): _____ <input type="checkbox"/> Relocation company (please specify): _____ <input type="checkbox"/> Other (please specify): _____
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Employment Information			
Father's Company Name		Father's Company Address	
Father's Business Telephone Number		Father's Mobile Number	
Father's Profession/ Job Title			
Father's Email Address			

Mother's Company Name		Mother's Company Address	
Mother's Business Telephone Number		Mother's Mobile Number	
Mother's Profession/ Job Title			
Mother's Email Address			

<i>If your employer will be paying fees:</i>			
Company Registered Name		Company Address	
Person to whom invoices should be sent		Company VAT Number	
<i>Please indicate to whom invoices should be sent for the following:</i>			
Invoices for school fees:	<input type="checkbox"/> Parents <input type="checkbox"/> Company	Invoices for extras (canteen, extracurricular, activities)	<input type="checkbox"/> Parents <input type="checkbox"/> Company

Please note that applications cannot be accepted more than 18 months ahead of the desired date of entry.

The application fee of €750, which is non-refundable, must be paid at the time of submitting this application form. Please make payment by bank transfer (with a mention of the child's name and requested date of entry as reference) to:

St George's International School, Luxembourg asbl
 IBAN (International Bank Account Number): LU76 0019 2455 3244 8000
 With Banque et Caisse d'Epargne de l'Etat (SWIFT code : BCEELULL)

Please note we cannot process an application unless the form is signed by the parent(s) or guardian(s) and it is accompanied by copies of your child's latest school reports.

I/We understand that this application will form the basis of my/our contract with the School once my/our child has been accepted for attendance at the School and that I/we will be liable for one third of the applicable annual tuition fees if, after acceptance, the offered place is not taken up.

I/We accept joint and several liability for payment of all applicable fees and charges as stated in the fee schedules published each year on the School's website, regardless of any subsidy or commitment provided by my/our employer.

I/We confirm that the information given on this application form is true, complete and accurate and that no relevant information has been omitted.

I/We understand that students remain enrolled in the School from one academic year to the next, unless due notice is given to the contrary.

I/We undertake to give, in writing to the Finance Manager, a notice of withdrawal of my/our child and accept, in default of such notice, to pay one third of the applicable annual tuition fees in lieu of notice at THE LATEST BY:

- 30th September for withdrawal at the end of the Autumn term (September-December)
- 30th January for withdrawal at the end of the Spring term (January-Easter)
- 30th April for withdrawal at the end of the Summer term (Easter-July)

In the exceptional case that your child would be leaving in the middle of a term, please note the requisite notice is a full 3 months.

The school is a registered ASBL (Association Sans But Lucratif). On subscription at the school, all parents automatically become associate members of this ASBL.

If you would prefer not to become an associate member, please tick the box.

I/We understand that the School retains the right to terminate this contract, should the student not comply with the rules of the School or should the student prove unable to adequately benefit from the education the School provides.

(Parent/Guardian Signature/s)

(Date)

(Parent/Guardian Name/s)

Please return this completed and signed application form with all accompanying documents

either

by e-mail to: admissions@st-georges.lu

or by mail to:

St George's International School, Luxembourg ASBL

Admissions Officer

11, rue des Peupliers

L-2328 Luxembourg-Hamm

G.D. Luxembourg

Data Protection Statement: In order to fulfil our educational, administrative and pastoral obligations, St George's International School, Luxembourg ASBL holds and processes personal data about students and their families. This data may be communicated to local authorities or other schools/universities. All information is kept confidential. Students and families have the right to access to and rectify the data concerning them.