

Job Description

Post of Responsibility Job Title	Lead Teacher
Responsible to	Head Teacher
Reports to	Achievement and Progress Leader
Job Purpose	The Lead Teacher will work alongside the Achievement and Progress Leader (APL) to ensure day to day management of the curriculum, teaching and learning is efficient and meeting the needs of the children. They will act as a role model for best practice in their year group(s)

Responsibilities

1. With the APL, monitor and evaluate the provision of the Early Years Foundation Stage curriculum (EYFS), Key Stage One or Key Stage Two curriculum (as appropriate) and report areas of strength or development to EMT.
2. Act as a role model for best practice by modelling, team teaching and supporting colleagues across the curriculum.
3. Ensure school policy and procedures are implemented and change is managed effectively.
4. With the support of the APL, ensure progress and standards are monitored and maintained.
5. Organise and implement effective intervention within the milepost, to address any identified gaps.
6. Support and advise staff in their year group team on curriculum developments and report any associated staff development requirements to the EMT.
7. Advise their team, on aspects of Teaching and Learning and lead INSET and joint planning meetings.
8. Offer support and modelling to the wider school in key areas of excellence.
9. Cover absent staff as required, modelling best practice to children and support staff.

10. Take a lead responsibility in their year group for the welfare, care, guidance and support of children.
11. Ensure Teaching Assistants are correctly briefed and deployed.
12. Assist to organise evenings/workshops for parents and staff as necessary.
13. Maintain resources and renew, as necessary, within the budgetary allowance.
14. Deputise for the APL in their absence

This job description is subject to review and amendment by the Head in the light of changing needs of the school, to provide appropriate development opportunities and/or the addition of any other reasonable duties.